



## Information Sheet – 4<sup>th</sup> Term 2006

### Hoja Informativa – Cuarta Bimestre 2006

The final term of the school year has been a busy time for everyone. Many of our activities have been reported in the monthly newsletters, but there have also been lots of important development activities going on in the background. This information sheet gives a summary of some of those activities.

#### **International Baccalaureate**

To prepare the school for authorisation to offer the IB Diploma teachers and office staff have worked as a team on the school mission statement (see below). Coordinators have had regular meetings to evaluate the school's performance against the IBO criteria. In January, five of our teachers will be travelling to IBO workshops abroad to be trained in the delivery of their IB Diploma subjects. We expect the authorisation visit from IBO in September next year.

#### **Science Laboratory**

Work has now started on the new laboratory. The laboratory has been designed with our international curriculum in mind and is based on successful designs used in other international schools around the world. We will be importing up-to-date materials appropriate to child-centred learning in the sciences

#### **Mission Statement**

Included in this document is the latest version of our mission statement. We have arrived at this statement through teacher workshops and it is now ready for parent and student comments. If you have any ideas for modifications and/or additions, please let me know via the school office.

#### **Code of Conduct**

Tutors have been working with students on a new code of conduct. The code of conduct is based on the idea that we all have rights as well as responsibilities, and that there may be consequences if we do not meet our responsibilities. The document is included here and we hope that you will use it from time to time when discussing school issues with your children.

Richard Matthews  
Principal

---

*El último bimestre del año escolar ha sido bastante atareado para todos. Muchas de las actividades realizadas se han informado a través de nuestras boletines virtuales mensuales. Sin embargo, también se han desarrollado otras actividades importantes. Esta hoja informativa pretende resumir algunas de ellas.*

#### **Bachillerato Internacional**

*Para solicitar la autorización y acceder al Diploma de Bachillerato Internacional, ha sido necesario que el personal docente y administrativo del Colegio trabajen en equipo en la definición de nuestra misión. Nuestros coordinadores se han reunido regularmente para evaluar nuestro desempeño educativo bajo los criterios del Bachillerato Internacional. En enero, cinco de nuestros profesores viajarán para ser capacitados en las áreas que se trabajan en el Diploma.*

#### **Laboratorio de Ciencias**

*Se han comenzado los trabajos de construcción de nuestro laboratorio. Este, se ha diseñado teniendo presente nuestro curriculum internacional y se basa en exitosos diseños usados en otros colegios internacionales alrededor del mundo. Estaremos importando material actualizado, apropiado para que el aprendizaje de las ciencias esté centrado en el alumno.*

## **Misión**

*Incluida en este documento esta la última versión de nuestra definición de la Misión. Hemos llegado a esta definición a través de talleres con profesores y ahora está listo para los comentarios de nuestros padres de familia y alumnos. Si ustedes tiene algunas ideas para modificar y/o añadir, por favor háganmelo saber a través de la oficina administrativa del colegio.*

## **Código de Conducta**

*Los tutores han estado trabajando con sus estudiantes en un nuevo código de conducta. Este código está basado en la idea de que todos tenemos derechos así como obligaciones, y que habrán consecuencias si nosotros no somos responsables de nuestras actitudes y/o acciones. El documento está incluido aquí y esperamos lo aprovechan, de vez en cuando al discutir asuntos del colegio con sus hijos.*

---

## **Misión - Mission Statement**

This Draft 21/11/2006

**Preparamos a nuestros estudiantes para el éxito en un mundo globalizado,** a través de un programa educativo integral, basado en principios humanitarios y ambientalistas.

Para lograr esta misión brindamos a nuestros estudiantes la oportunidad de desarrollar conocimientos, habilidades y valores, tales como:

- Independencia de pensamiento
- Deseo de aprender
- Curiosidad
- Creatividad
- Motivación
- Tolerancia
- Respeto

Nuestros sustentos son:

- Un currículo amplio, equilibrado, estimulante y significativo para los estudiantes
- Una perspectiva internacional
- Pedagogía centrada en el estudiante
- Equipo de docentes calificados, experimentados, y actualizados
- Infraestructura especialmente diseñada para la enseñanza moderna en un ambiente natural
- Padres informados e involucrados en la toma de decisiones y en el aprendizaje

**We prepare our students for success in a globalised world** through a broad and balanced educational programme based on humanitarian and ecological principles.

To achieve this mission we provide our students with opportunities to develop knowledge, skills and values such as the following:

- Independent thinking skills
- Love of learning
- Curiosity
- Creativity
- Motivation
- Tolerance
- Respect

We support this development with:

- A broad, balanced, relevant and stimulating curriculum
- An international perspective
- Child-centred learning
- Staff who are qualified, experienced and committed to professional development
- Purpose built facilities in a natural environment
- Informed parents who are involved in decision making and student learning

# Code of Conduct

20/10/2006

## Rights

Everyone has a right to work in a friendly, safe and encouraging school.

## Responsibilities

**Everyone** is responsible for controlling their own behaviour

**Teachers** are responsible for leading, guiding, and supporting students in managing their behaviour.

**Students' main responsibility is to learn and encourage others to learn.** To do this they should strive be:

- Encouraging
- Caring
- Polite
- Honest
- Tolerant
- Understanding
- Open-minded
- Respectful
- Cooperative
- Principled

## Rules

It is impossible to list all the specific rules needed to keep a complex institution running smoothly. There is therefore just one, overriding rule:

**Everyone should behave in a manner consistent with their responsibilities as listed above.**

## Consequences

Students who act in a way contrary to their responsibilities will be dealt with through sanctions:

Level	Behaviour	Action
1	<b>Respectful, Cooperative and Self-Controlled</b>	Positive Reinforcement (Praise, merits, display, publication, awards, prizes, etc.)
2	<b>Minor Disruption</b> Slight rudeness, no homework, lateness, missing equipment, etc.	Constructive Criticism Verbal warnings
3	<b>Continuous Minor Disruptions</b> Poor attitude to learning, rude and unresponsive, continuous level 2 behaviour	Isolation Letter to Parents
4	<b>Regular and/or Serious Breaches of the Rights of Others</b> Verbal or physical assault, intimidation, vandalism, defiance, disruption, continuous level 3 behaviour, etc.	Meeting with Parents Boleta Suspension
5	<b>Repeated Level 4 behaviour without signs of improvement or illegal behaviour</b>	Expulsion